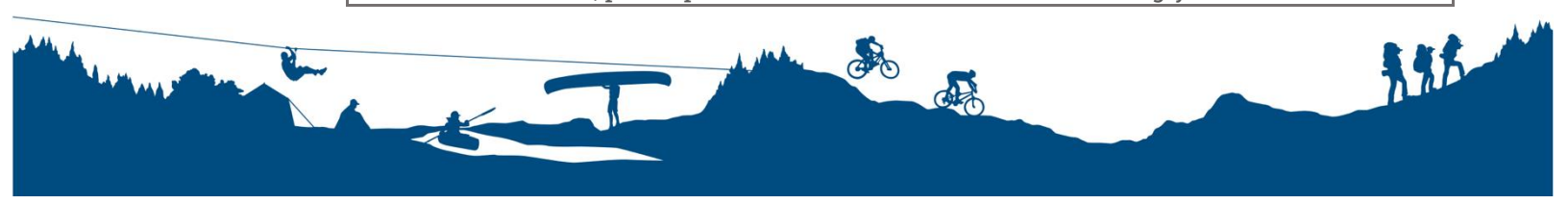




POSITION DESCRIPTION

Job Title	Trek Guide
Job Concept	The Trek Guide is the front-line facilitator for the Project WAKE aquatics and backpacking trek program. Under the guidance of the Adventure Director, they will take older-youth participants through the pre-determined itinerary while maintaining a safe, challenging, and reflective program experience.
Reports To	Adventure Director
Program(s)	Scouts BSA Summer Camp
Salary Grade	III - Manager
Desired Availability	June 12 th to August 2 nd
Position Responsibilities	<ul style="list-style-type: none"> Assist the Adventure Director in planning itineraries, menus, and logistics for the Project WAKE week-long aquatics and backpacking trek program Guide crews of up to 12 youth and adults through the Project WAKE itinerary weekly, maintaining a safe and engaging recreational environment Become familiar with activities featuring group dynamics and team building, and use them to create a reflective environment during the trek Become familiar with emergency procedures for each camping and activity area Assist the Adventure Director in ensuring supplies and equipment are in the right location on time throughout the trek itinerary
General Responsibilities	<ul style="list-style-type: none"> Provide cheerful and helpful service to all Broad Creek participants and staff Demonstrate the Aims and Methods of Scouting to all participants and staff Come prepared to camp with completed onboarding paperwork as required by Broad Creek management Must adhere to the policies set forth in the Staff Handbook and any additional policies communicated by Broad Creek management Keep area in and around work area safe, clean, and organized Ensure that all safety rules are strictly followed Ensure that all equipment used is well-maintained, used properly, and returned after use Report any maintenance needs to the Camp Ranger using designated channels Complete all other duties as assigned by Broad Creek management
Pre-Camp Responsibilities	<ul style="list-style-type: none"> If not already certified, attend required trainings listed below under qualifications Complete necessary employment and identification documents available on the Camp Staff Resources page on the Broad Creek website Thoroughly read through the Staff Handbook prior to arrival and sign the attached Camp Staff Code of Conduct Complete a current BSA Annual Health and Medical Record Observe all email communications from Broad Creek management Participation in online meetings and in-person development weekends are recommended; participation in at least one weekend is strongly recommended





Qualifications & Training

- Must be at least 18 years of age by start of employment
- Backpacking and/or paddle-sport experience preferred
- Active certification in any of the following preferred:
 - Wilderness First Aid or Wilderness First Responder
 - Leave No Trace Awareness, Trainer, or Master Educator
 - BSA Paddle Craft Safety
 - BSA Lifeguard
- Active driver's license preferred
- Must be or become a registered member of the Boy Scouts of America at the start of employment
- Must provide a complete and current BSA Annual Health and Medical Record to the Health Officer upon arrival
- Must maintain a clean, well-groomed appearance and be willing to purchase required uniform parts to meet Broad Creek's uniform policy
- Must participate in designated staff training

