





# Welcome to Broad Creek!

Dear Campers,

Thank you for deciding to join us this summer at Broad Creek! Our staff has been hard at work planning and scheming for an exciting 2022 program.

This will be Broad Creek's 74<sup>th</sup> year of camp operation, and it is slated to be a special one. To those who are joining us for the first time, welcome to the family! We're happy that you're here and we look forward to the unique personalities you have to offer. To those who are perennial Broad Creek attendees, you may notice some upgrades to our facilities and other changes based on feedback and regular review.

The staff at Broad Creek is dedicated to making your stay here the best few days of your entire summer. The staff that will serve you during your stay are very high energy, full of enthusiasm, and great Scouting role models for your youth. If you believe that Scouting is a valuable experience, you will find the best of it in the young people who dedicate their summers to making sure that the hundreds of scouts who walk through our gates every year truly have the time of their lives.

We know that you will have the time of your life at Broad Creek this summer as well. If there is anything we can do in advance to help you prepare for your stay, please feel free to contact me. In the meantime, you will find most of what you need to know in this book. We look forward to seeing you soon around the campfire!

Yours In Scouting,

Ryan Jackson  
Council Camping Director





# Who We Are

Broad Creek Memorial Scout Reservation is an outdoor youth learning center, operated year-round by the Baltimore Area Council. A 1,665-acre property, it is perched adjacent to the Susquehanna River and the rolling farm country of Harford County, MD, and is one of the largest scout camps in Maryland.

In 2021, Broad Creek hosted more than 29,000 youth between our Cub Adventure Camp, Scouts BSA Summer Camp program, off-season events, and through weekend unit programming.

## 2022 Camp Leadership

*Damian Ambrozewicz*  
Program Director



*Max Henschel*  
Business Manager



*Dave Miles*  
Camp Commissioner



*Ryan Jackson*  
Camp Director



*Tom Wagner*  
Ranger



*Chris Wetzel*  
Program Specialist





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# Pre-Camp Planning

## Camp Registration

Registrations for summer camp are made first-come, first-served through our Black Pug camp registration system available at [scoutingevent.com/220-22cubadventurecamp](http://scoutingevent.com/220-22cubadventurecamp).

Registration is open to Cub Scouts, Cub Scout siblings, and Cub Scout parents.

### Registration Fees

	Early Bird	Standard	Additional Sibling	Adult
Cub Adventure Weekend	\$195	\$215	\$185	\$70
Webelos Week	\$300	\$325	\$265	\$100

All registrations require a 5% per registrant deposit fee to reserve spots. This is a non-refundable fee to secure your campsite and will be applied to your final invoice.

The **Early Bird** payment rate is a discount opportunity for youth registrants that ends June 1<sup>st</sup>, 2022.

**Additional Cub-age Siblings** (ages 5-10) may register at a \$10 discount per day.

Parents, leaders, siblings under 5, and siblings over 10 may register using the **Adult** rate.



## Refund Policy

Before June 1<sup>st</sup>, there is no penalty for cancelling or adjusting your unit's registration. From June 2<sup>nd</sup> to July 31<sup>st</sup>, any reductions in attendance or cancellations will result in a 15% cancellation fee. After August 1<sup>st</sup>, there are no refunds, pending exceptions made for extenuating circumstances. The decision to issue a refund after August 1<sup>st</sup> lies solely with the Camp Director.

## Camperships

Each year, the Baltimore Area Council presents several camperships to Baltimore area youth attending Broad Creek. This assistance will not exceed 50% of the summer camp early bird registration rate and can only be used for summer camp registration. To be eligible for a campership, a Scout must meet the following conditions:

1. Belong to a unit with a Baltimore Area Council charter
2. Have a demonstrated need for assistance
3. Turn in a complete campership application prior to March 31<sup>st</sup>

After turning in the application, the youth's unit should pay 50% of the registration fee. Applications are then reviewed by a volunteer committee. Once decisions are made, the parents of the youth will be notified via mail if they've been granted or denied assistance. Decisions will be made based on the level of need and on available funds. Camperships are non-transferrable between scouts.



## Arrival Day Preparations

Keeping track of the administrative prep and paperwork is not always a walk in the park. Below is a full checklist to include what needs to be done before coming to camp. Run through it twice, and do not let paperwork hold back your week!

### Before Arriving at Camp

- All campers (youth and adult) have physical exams
- Final check of equipment and transportation (carpool)
- Arrival binder/folder ready:
  - Medical forms (2 copies recommended)
  - Group roster
  - Medications secured and bagged
  - Drug administration record forms
  - Duty roster
  - Shooting sports activity hold-harmless waivers
  - Medication storage release forms
  - Proof of insurance (Out-of-council only)

## Personal Gear Checklist

### *Clothing*

- Complete Field Uniform (Class “A”)
- Underwear, socks, and summer clothing for every day
- T-Shirts
- Long pants and jacket (for cool evenings)
- Hat
- Swimsuit (one-piece or modest tankini for girls)
- Sleeping clothes or pajamas
- Rain gear
- Comfortable closed-toe shoes

### *Optional items*

- Book of worship
- Camera
- Fishing equipment
- Insect repellent
- Sunscreen

- Pillow
- Lock for public storage lockers
- Camping tent
- Money for Trading Post

### *Personal Equipment*

- Annual Health and Medical Record (BSA Form 680-001) signed and dated by doctor AND parent
- Prescription medications
- Sleeping bag or blankets with pillow
- Toilet Kit Containing: (toothbrush & toothpaste, soap, deodorant, shampoo, comb & brush, mirror, etc.)
- Towel and washcloths
- Flashlight with extra batteries and bulb
- Daypack
- Personal first aid kit
- Canteen or water bottle

## Do NOT Bring

Firearms, explosives, fixed-blade knives, drugs, or alcohol





# Arrival Day

## Getting to Camp

### Physical Address

Broad Creek's summer programs run at Camp Saffran, which is located at:

**1929 Susquehanna Hall Rd. Whiteford, MD 21160**

### Directions to get to Camp Saffran

From Baltimore, travel North on I-95; from Delaware and Pennsylvania, travel South on I-95.

Take Exit 80 (MD Rt. 543) North towards Churchville.

Travel two and a half miles, then turn right onto MD Rt. 136 heading north.

Travel thirteen miles, crossing MD Rt. 22 and US Rt. 1, and turn right onto Peach Orchard Road (look for the sign).

Make the right onto Susquehanna Hall Road

Turn right into camp at the "Welcome to Broad Creek" sign.





## Arrival at the Rosenberg Welcome Center

The Rosenberg Welcome Center serves as the Reservation Headquarters (RHQ) and Summer Camp Administration Building.

### Parking

All vehicles must be parked at the Rosenberg Welcome Center parking lot.

During the check-in process, your group may rotate vehicles at the campsite to unload gear, but all vehicles must return to the parking lot afterwards.

### Check-In

Check-in begins at 1:00pm. Once you arrive at the Rosenberg Welcome Center (pictured on the previous page), one adult from your group will go inside to check-in. At this time, you will receive your program guide for the week and turn in your shooting sports waivers. Every camper will be placed in a temporary Pack with other campers and groups sharing the same campsite.

You will also meet your assigned Den Chief from the Camp Staff. Your Den Chief will accompany your Pack throughout the check-in and check-out processes.

## Camp Tour

After checking-in at the Rosenberg Welcome Center and setting up at your campsite, your Pack will be led on a tour of the camp. As part of the tour, your Pack will be doing their med rechecks and swim tests, as well as seeing many of the program areas.

## Medical Rechecks

During your camp tour, before heading to the Pool, you will be stopping by the Dining Pavilion for medical rechecks. Each camper, (youth AND adult) will confidentially review their medical form (BSA form 680-001) with a staff member. Food allergies will be double-checked and relayed to the kitchen staff. There will be brief discussions on hydration, hygiene, and our camp Code of Conduct.

After Medical Recheck, the medical forms will go with the Camp Health Officer and will be kept secure at the Health Lodge for the remainder of the week.

### Swim Test

Swim tests will be completed at the Pool after medical recheck. A staff member will give an overview of the tests, as well as policies of the Pool and Showerhouse. Any camper who does not want to take a test will be given a non-swimmer wristband at the showerhouse. Campers will rinse off in the showers, and then attempt their tests.

At this time, Broad Creek only accepts swim tests administered by Broad Creek staff.

### Campsite Move-In

During your campsite move-in, your Den Chief will inspect the condition of your campsite at move-in. Any damages or messiness that was missed during the pre-arrival inspection of the campsites will be noted on your Den Chief's campsite move-in form and fixed later in the evening.





# Camp Program

## Camp-Wide Programs

Broad Creek has a rich tradition of keeping our campers engaged from the minute they wake up to when they hit the pillow in the evening. Broad Creek's complete schedule of open programs will be available on arrival at camp, although there are already many highlights to look forward to this summer:

### *Opening Campfire*

The opening campfire is our arrival day finale! Come get pumped up or share a laugh with us as we kick off a fantastic week of summer camp programs. The show is presented by our dedicated Broad Creek Staff.

### *Troop Campfires (Weeklong only)*

During our weeklong sessions we have staff members come to your campsite and perform skits and songs with your unit here at Broad Creek. There may even be a tasty treat involved!

### *Project MOOSE (Weeklong only)*

For our Arrow of Light Scouts during the weeklong sessions, Project MOOSE is our outpost program helping Cub Scouts transition to Scouts BSA. MOOSE stands for Moving Onward and Outward Scouting Experience.

### *Songfest*

Occurring on your last night, Songfest is the perfect finale to another awesome week at Broad Creek. An absolutely legendary band will perform, and the event will feature a slideshow of the amazing things you've done all week!





## Program Areas

Cub Adventure Camp features a round-robin schedule, where all Cubs will be scheduled to visit all areas during their visit. The Program Guide details when to be at what area, and will be handed out at check-in.

### Nature

Focusing on conservation, the outdoors, and ecology, Nature provides campers with the opportunity to learn and experience all that our natural world has to offer.

### SPLAT

SPLAT (Scouts Practicing Leadership And Teamwork) is in the center of camp by the Climbing Tower, just down the hill from our parade field. Featuring sports and team-building activities, SPLAT is a must-do!

### Pier

Broad Creek's Lake Straus is *the* location for all your boating needs! Enjoy rowing and canoeing at the pier and learn exciting boating skills.

### Pool

Our swimming pool is the place to cool off at Broad Creek. Scouts may work on instructional swim, as well as valuable lifesaving skills. Parents can also enjoy the water!

### Scoutcraft

Scoutcraft is the place for all of our most exciting outdoor skills. Learn about fire building, wilderness survival, pioneering with rope, navigation, and much more!

### Shooting Sports

A truly classic area, shooting sports offers three separate activities in archery, BBs, and slingshots. Make sure to stop by during open program for free shoot!

### STEM

STEM (Science, Technology, Engineering, and Mathematics) is an area that tests a camper's creativity and encourages discovery. Participants get to explore skills and activities within STEM that aim to instill interest in important STEM subjects.





# Camp Services

## On-Site Communication

### Remind

Broad Creek uses the Remind messaging app to easily communicate announcements to adult campers.

To sign up, use your mobile device to text your week's code from below to the phone number "81010":

Arrival Date	Code
August 2 <sup>nd</sup>	@a27d8e4
August 5 <sup>th</sup>	@4e36bca
August 9 <sup>th</sup>	@cubadv
August 12 <sup>th</sup>	@cubadve

### Mail

Scouts love receiving mail while at camp! Mail will be given out at evening flags each day, so make sure to pay close attention. Outbound mail leaves camp daily and can be dropped off at the Welcome Center.

All incoming mail should be addressed as follows:

**(Scout's Name), Pack #, Session #**

Broad Creek Memorial Scout Reservation  
1929 Susquehanna Hall Rd  
Whiteford, MD 21160

You may also choose to bring some mail to be delivered to your Scout during your session. There will be sorting boxes available in the Welcome Center for any such "incoming" mail.

## Phone

*Rosenberg Welcome Center*  
410-420-4076

*Ryan Jackson, Camp Director*  
O: 410-420-4078  
C: 240-357-8981

*Tom Wagner, Camp Ranger*  
443-463-0937

*Baltimore Camping Services*  
443-573-2523

*Kenn Miller, Scout Executive*  
O: 443-573-2507

## Accommodations and Facilities

### Campsites

Each campsite at Camp Saffran contains picnic tables, bulletin boards, flagpoles, and shelter. They also come equipped with several 2-person canvas wall tents. Wall tents are available for the weeklong program and to weekend participants upon request. All campers are welcome to bring their own tent(s).

Some sites share a water source and latrine. There is a community bathroom and shower facility in the Pool complex.

### Internet Service

Broad Creek has updated its internet service for 2022, switching from satellite to modern broadband internet with much faster speeds.

While many come to Broad Creek to escape the outside world, Scouting in the modern age often comes with a need for internet communication.





Wi-Fi is available at the Rosenberg Welcome Center, the Trading Post, and the Health Lodge. The password for the “BroadCreekGuest” network is “trustworthy”.

### Cubmaster’s Lounge

The Rosenberg Welcome Center meeting room will be available during the day as a quiet area for parents to relax in the AC and complete work.

This room will also be the site for some of our adult trainings.

### Commissioner Service

Our camp commissioners rove Broad Creek during the session and are your resource for problem-solving, giving feedback, and getting general info about the Broad Creek program. They are here to help you have the best session possible and will do everything in their power help resolve the challenges campers may commonly face at summer camp. You will likely see them stop by your campsite once or twice a day.

### Trading Post



Located at the lower parking lot, before the Dining Hall, the Trading Post offers a variety of products for those here at camp. Known primarily as a popular spot to get candy or ice cream, we also sell various camp merchandise such as shirts and hats. We also sell necessities such as water bottles, batteries, painkillers, and maps. Come and check out our inventory!

### Quartermaster

Forget that one item at home? Broad Creek has a collection of camping items that are available for campers to borrow. Ask your commissioner or head to the Rosenberg Welcome Center to request or sign out a piece of our camping equipment.

### Chaplain Service

Once per session, our Camp Chaplain convenes an interfaith Scout’s Own service at the camp Chapel. Check the program schedule on arrival to camp to know when to be there! Our chaplain is also available to provide other religious services to campers upon request.

### Dining Service

Breakfast and dinner always follow the morning and evening flag ceremonies.

Those with dietary restrictions are asked to report their restrictions through the registration system and in-person during medical re-checks, so that the Dining Hall staff can match faces to names.

### Sign Up for Next Year!

Next year is Broad Creek’s 75<sup>th</sup> Anniversary and we’re already planning special programs to celebrate! To get a head start booking next year’s adventure, talk to a Camp Commissioner or visit us at the Rosenberg Welcome Center.





# Policies and Procedures

## Youth Protection

Broad Creek is dedicated to abiding by the BSA standards of Youth Protection. All adults staying overnight are required to complete BSA Youth Protection training at [my.scouting.org](http://my.scouting.org).

We abide by the BSA Youth Protection Mission Statement:

*True youth protection can be achieved only through the focused commitment of everyone in Scouting. It is the mission of Youth Protection volunteers and professionals to work within the Boy Scouts of America to maintain a culture of Youth Protection awareness and safety at the national, territory, area, council, district, and unit levels.*

In preparation for camp this summer, please have all leaders review [Scouting's Barriers to Abuse](#).

## Adult Supervision

One-on-one contact between adult leaders and youth members is prohibited both inside and outside of Scouting, either in person, online, over the phone, or via text. Two-deep adult supervision by registered adult leaders 21 years of age or over are required for all Scouting activities.

At Broad Creek, common areas of camp, such as the shower house, trading post, and the sport courts, must be supervised with an adult nearby. If you know many of your Scouts are heading to one of these areas for an extended time, please send an adult to be in the area.



## Cub Scout Supervision Requirements

Cub Scouts may attend Cub Adventure Camp either with the Pack they're registered with or with their family. All Cub Scout youth should attend Cub Adventure Camp with their parent(s) or guardian(s).

Parents and legal guardians who attend with their youth do not need to be registered BSA adult leaders, but they do need to complete the online Youth Protection Training at [My.scouting.org](http://My.scouting.org). Tigers must have a parent or guardian adult partner to participate in the program.

### Guidance for Packs

The minimum leadership requirement for any Cub Scout Pack attending Cub Adventure Camp is a ratio of two adults to a maximum of eight youth and one additional adult for each additional four youth (or part thereof). Each pack must have at least one BSA-registered leader with current Hazardous Weather Training and one BSA-registered leader with current BALOO Training. One leader with both trainings active will satisfy the requirement.

### Guidance for Families

Families attending Cub Adventure Camp may vary in size from a youth and adult pair and up. Families attending Cub Adventure Camp will be grouped with others in camp as needed to ensure two-deep leadership.





## Separate Accommodations

Separate accommodations for adult males and females and youth males and females are required for tenting, lodging, and restroom facilities.

### *Tenting and Lodging*

Youth sharing tents must be no more than two years apart in age. Parent(s) or guardian(s) may share a tent with their youth under age 10 but may not share a tent with youth over the age of 10.

### *Shower and Restrooms*

Broad Creek has separate shower facilities for adult male, adult female, youth male, and youth female, all available at the pool shower house. The trading post restrooms are reserved for adult use-only, while the Rosenberg Welcome Center public restrooms are available to all and separated between male and female. Rosenberg has any-gender restrooms available inside upon request.

## The Buddy System

At Broad Creek, all campers must always use the buddy system while in camp. A minimum of two individuals should always remain together.

When travelling to different program areas, campers must do their best to stay within eye or earshot of their buddy.

### *Allegations of Bullying or Abuse*

Suspected bullying or abuse must be reported as soon as it is suspected. Failure to do so may result in criminal or civil penalties. No state requires that you have proof that abuse has occurred prior to making the report, only that it is suspected.

Call 1-844-SCOUTS1 to report the situation.

All reports must be immediately reported to the Camp Director. Initial reports may be oral, but any oral report must be documented in writing at the earliest possible time.

In cases involving allegations of sexual abuse against an individual, the Scout Executive of the council in which the alleged abuser resides is also responsible for implementing proper procedures.





# Health and Safety Services

## Health and Medical Record

All campers remaining in camp more than 48 hours must bring to camp a completed [Annual Health and Medical Record \(BSA Form 680-001\)](#). This record is brought to medical re-check, remains with the Camp Health Officer for the duration of the week, and is returned on departure.

## Medications

All youth bringing medications to camp are required to have a Drug Administration Record form completed by a parent (see appendix).

If medications will be controlled and administered by an adult leader, these forms will be kept by the Scoutmaster. In this case, medications are required to be kept behind a lock and refrigerated if needed. Locked containers will be brought by the unit.

In all other cases, these forms will be submitted to the Camp Health Officer during medical re-check. These medications will be controlled and administered at the Health Lodge by the Health Officer.

Adults, 18 years or older, who wish to keep their medications with them in their campsites must complete a Medication Storage Release Record (see appendix) and submit it during medical re-check.

## Hydration

Clean, potable water is available at all program areas and campsites. All campers are expected to bring their own container for water. Every person is strongly encouraged to drink five quarts of water per day.

## Heat Flag Advisory

Broad Creek uses a heat flag advisory system to strongly recommend when to take breaks and how much to drink. Ratios below are total minutes of activity by minutes of rest (activity:rest) and the number for water represents quarts drank per hour:

		Green	Yellow	Red	Black
Index		82-84.9	85-87.9	88-89.9	90<
Easy	Ratio	No limit	No limit	No limit	50:10
	Water	1/2	3/4	3/4	1
Mod.	Ratio	50:10	40:20	30:30	20:40
	Water	3/4	3/4	3/4	1
Hard	Ratio	30:30	30:30	20:40	Rest only
	Water	1	1	1	1

The conditions of the heat advisory will be indicated by a colored flag raised on the flagpole on the Health Lodge porch and sent out to staff.

## Emergency Procedures

If you are aware of an emergency, report it to the Rosenberg Welcome Center, the nearest staff member, or call the Camp Director at 443-573-2525.

Please be prepared to report the exact locations and nature of the emergency.

All emergencies at Broad Creek will be identified by three blasts of the siren.

### If the siren sounds during daylight hours:

All campers will report to the parade field; if program is in session, staff may lead Scouts in program areas to the parade field. Units assemble in flag formation and take attendance. The Camp Director or Program Director will collect head counts from each unit.





If it is unsafe to gather at the parade field, the adult campers should take a head count of who they have with them and wait for staff runners to come to their campsite. Campers in program areas will be held, counted, and dismissed as normal at the conclusion of the emergency.

**If the siren or bell sounds during night hours:**

The adults should take a head count and wait for a staff member to arrive. Further information will be given at that time.

**Emergency Contact Information**

*Camp Address*

**Broad Creek Memorial Scout Reservation  
1929 Susquehanna Hall Road  
Whiteford, Maryland 21160-1703**

<b>Emergency Phone Directory</b>	
Emergency Services	911
Scouts First Helpline	1-844-726-8871
Welcome Center	410-420-4076
BAC Council Office	443-573-2500
Camping Services	443-573-2523
Camp Director	443-573-2525

**Medical Services**

The Health Lodge is prepared to handle camp illness and mild accidents. Emergencies at all hours, day, and night, will be handled at the Health Lodge.

Any camper, who leaves camp for medical reasons, must check out at the health lodge. Should hospitalization be necessary, we have arrangements with local ambulance service and local hospitals. The following are notable medical facilities nearby Broad Creek:

*Upper Chesapeake Hospital*  
500 Upper Chesapeake Drive  
Bel Air, MD 21014

*Patient First*  
560 W. MacPhail Road  
Bel Air, MD 21014

**Insurance**

*For Baltimore Area Council Units*

When medical or surgical treatment is involved, benefits more than the first \$300 will be payable only for the expenses shown (Up to \$15,000. for Accident Medical Expense Benefits and Up to \$7,500 for Sickness Expense Benefits) which are not recoverable under any other insurance policy or service contract. If no other collectable insurance is available, this Primary Excess Provision will not apply.

Medical coverage under this plan does not provide duplicate benefits when an insured member is also insured under another BSA plan or Learning for Life plan for a national or regional sponsored camp or special event.

*Out of Council Units*

When medical or surgical treatment is involved, each Pack should submit copies of their council’s insurance information. If you do not have accident insurance at this time, you should obtain it so you will be protected all year long. The Baltimore Area Council cannot provide accident or medical insurance for out-of-council campers.

**Missing Home**

Camp is a different environment for many youths. Many campers, new or old, may suffer from missing home (aka, “homesickness”). It is important to train your adult leaders in how to spot missing home, so you can respond in a way that’s comforting to your youth. There are many symptoms, including:

- Headaches
- Disturbed sleeping patterns
- Feeling overwhelmed
- Sore throats
- Lack of appetite or concentration
- Crying
- Feelings of low-esteem or self-worth





If missing home happens, feel free to consult our Camp Commissioner, Health Officer, or other members of our staff at any time. We are happy to help but usually we will not interfere until asked.

### *How to Treat Missing Home*

Try to discover exactly what is bothering your Scout. Youth can miss home for various reasons, including:

- Missing their parents
- Disliking the food
- Bullying
- Poor sleep

Once you discover exactly what is bothering your Scout, develop a plan to fix it. Avoid making promises you cannot keep, or bribing campers to stay at camp; any youth who overcomes missing home will feel pride in doing so.

### **Early Departure from Camp**

All youth who attend camp without their parent who intend to leave camp early must have a completed Parental Release of Campers form turned in to the Welcome Center. This form is only required for those who will or may need to be picked up early. It can be turned in on arrival or any time prior to pick up.

### **Camp Security**

Wristbands provide an identification system to those who belong in camp. All campers will have colored wristbands, while visitors to camp will have white wristbands. Camp staff are identifiable by their staff t-shirts and ID badges.

If you come across anyone in camp without a wristband or staff uniform, please alert a staff member or escort them to the Rosenberg Welcome Center to check-in or be dismissed from camp.

### **Vehicle Usage**

In the interest of safety of our campers who walk along camp roads, these rules are to be followed:

- Vehicles may NOT be used to drive around camp after check-in
- All drivers must have a valid driver's license and all vehicles must be properly registered and insured
- Broad Creek and the Baltimore Area Council are not responsible for damage to vehicles parked in camp

### **Smoking**

Smoking is prohibited in camp except in designated areas out of sight of youth. Smoking in the presence of youth may lead to dismissal from camp.

Please check with Camp Leadership for the location of these designated areas.

### **Uniforms in Camp**

Activity uniforms (Class Bs) should be worn for most of your stay.

Field uniforms (Class As) are recommended for evening flag ceremonies and opening/closing campfires. Field uniforms will be recommended against in the event of black flag heat advisories.

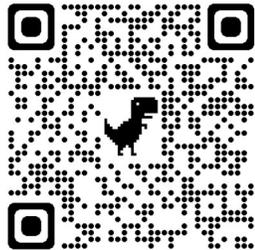




# Appendix

## I. Black Pug 101

Scan the below QR codes with your device or click the links to get step-by-step help.



[My Account Basics](#)



[Managing a Personal Roster](#)



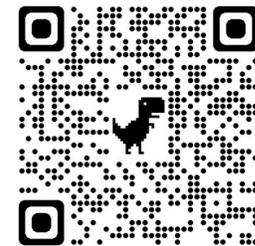
[How to Register for an Event](#)



[Unit Leader: How to Enable Parent Portal  
\(optional\)](#)



[Scout Parents: How to Use Parent Portal](#)



[Shortcut: How to Register for an Additional  
Session](#)



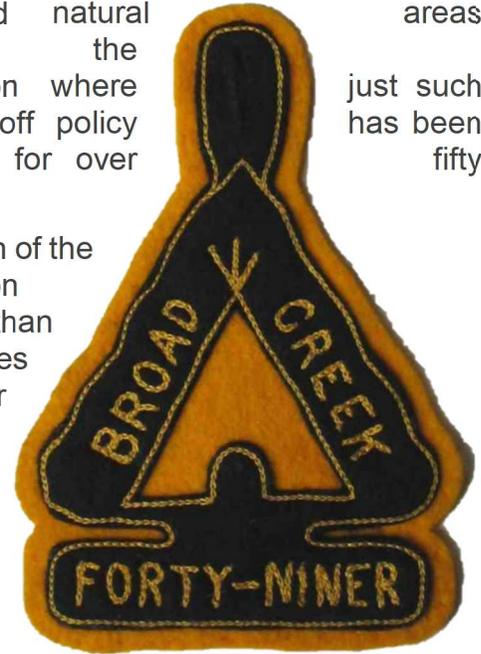


## I. History of Broad Creek

Baltimore Area Council (BAC), Boy Scouts of America (BSA) owns and operates the Broad Creek Memorial Scout Reservation which consists of over 1600 acres of pristine Maryland woodlands and two operational camps: Camp Saffran (Boy & Cub Scouts) and Camp Oest (Primitive Camping). BCMSR is the fifth largest block of undeveloped land in the Baltimore metropolitan area (after Aberdeen/Edgewater, Patuxent Wildlife Refuge, the Gunpowder and Patapsco State Parks). It contains valuable wetland habitat, important and increasingly rare large tracts of forest interior, and an even rarer old-growth hemlock stand. In 1970, the Assistant State District Forester wrote, "These areas should be left as primitive areas... without interference from man. The most impressive stand of mature hemlock trees by this writer (in the region) can be found here." In 1954, his predecessor wrote, "It is suggested that a 'hands-off' policy be the management."

Volunteers and Professionals in the Baltimore Area Council have carefully delineated natural areas within the reservation where a hands-off policy has been practiced for over fifty years.

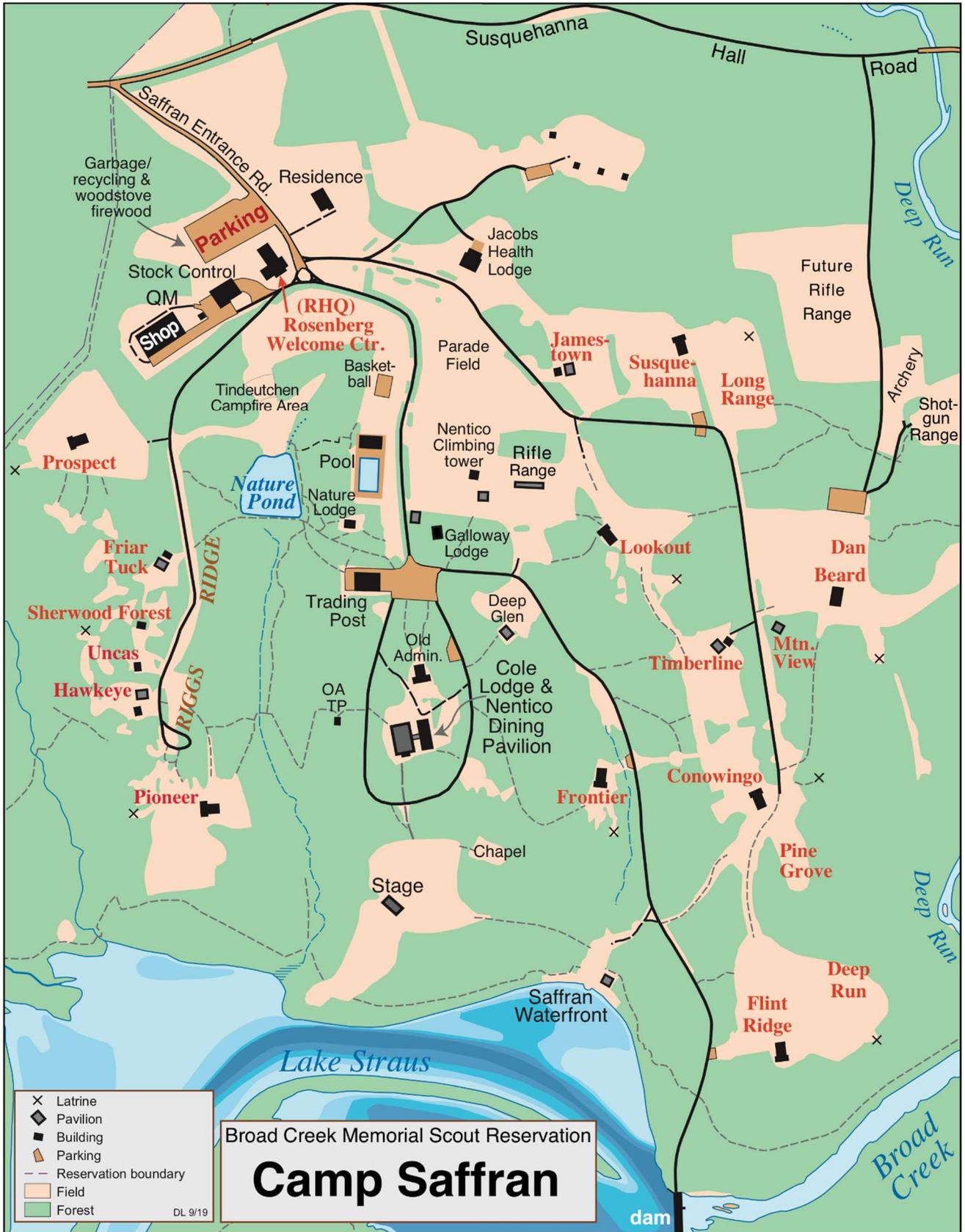
No portion of the reservation larger than nine acres has ever been sold or lost. The Council



recognizes Broad Creek's value for youth education, wildlife observation, backpacking, hiking, and other challenging Scout programs, and has striven to support these many uses. Little did the camp founders know in 1948, seventy years later, every acre would become invaluable to the success of the overall camp program, whether that land lay in the core of camp or in the "buffer" areas near the camp boundary. Baltimore's suburban sprawl has placed increasing pressure on all sides of BCMSR for the past several decades. Recent efforts with the Harford County Land Preservation and Federal Forest Legacy Programs will help assure that the property will remain undeveloped in perpetuity. Broad Creek has become one of the last locations near Baltimore where youth and adults can learn outdoor skills and enjoy a remote wilderness experience.



Figure 1 Swimmers enjoy relief on a hot day at the Camp Saffran Pier on Lake Strauss, Summer 1959





## Parental Release of Campers Form Broad Creek Memorial Scout Reservation

This form is to be used only if a camper will be picked up during camp.

To ensure the safety of all campers, the Baltimore Area Council, BSA has enacted the following policy. Any camper, who leaves camp prior to normal departure time on Saturday morning with their unit, will only be permitted to leave under the auspices of an adult approved by the parents of the camper. This Parental of Campers Release Form, signed by the parents of the camper must be on file at the Camp Administration Building. This form will list all adults, who are authorized by the parents, with whom their son or daughter may leave camp. **Procedures for early departure:**

1. This form must be completed and signed by: the adult, the unit leader, and the camp representative.
2. The Adult must be listed favorably on the Parental Release of Campers Form.
3. The adult must be positively identified with a photo ID and accepted by the in-camp Unit Leader
4. Provisions must be made for retrieving outstanding advancement paperwork for the departing Scout, as the camp is unable to deliver/send.
5. The Scout can then be released to the adult.

Scout Name: \_\_\_\_\_ DOB: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_  
 Unit Type: \_\_\_\_\_ Unit #: \_\_\_\_\_ District: \_\_\_\_\_ Council: \_\_\_\_\_  
 Scoutmaster at Camp: \_\_\_\_\_

**Please make certain to name, on back or additional forms, any adults who cannot be near your child.**  
 The follow individuals listed below DO have authorization to pick up my child during his stay at camp.  
 (Please be sure to include your own name if you will be picking up the Scout!)

1. \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Town: \_\_\_\_\_ State: \_\_\_\_\_  
 2. \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Town: \_\_\_\_\_ State: \_\_\_\_\_  
 3. \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Town: \_\_\_\_\_ State: \_\_\_\_\_

As parent/Guardian of the camper (listed above) authorize the adults (listed above), with whom our son or daughter may leave camp with prior to Saturday morning checkout.

Parent/Guardian Signature: \_\_\_\_\_  
 Print: \_\_\_\_\_  
 Date: \_\_\_\_\_ Phone: \_\_\_\_\_

**For camp use only below this line**

Picked up by: \_\_\_\_\_ Date: \_\_\_\_\_  
 Scout Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 SM signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Staff Witness: \_\_\_\_\_ Date: \_\_\_\_\_  
 Camp Director Notified: \_\_\_\_\_ In-Person: \_\_\_\_\_ By Radio: \_\_\_\_\_ By Phone: \_\_\_\_\_ Other: \_\_\_\_\_

Time Completed: \_\_\_\_\_

**This form is required for ALL Youth and Adults attending camp.**





# DRUG ADMINISTRATION RECORD

Dates of Camp: \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_ Camp: \_\_\_\_\_ Site: \_\_\_\_\_

Scout(er) Last Name		Scout(er) First Name		Unit #
Date of Birth	Height	Weight	ALLERGIES	
Name Emergency Contact		Emergency Phone Number(s) During Camp	1. 2.	

**SECTION 1 – MEDICATIONS SUPPLIED BY CAMP:** This section, completed by parent or guardian or adult, gives consent to the Health Lodge to supply a Scout (er) with an over the counter medication (OTC). OTC's will NOT be administered without the consent of the parent, guardian, or adult.

Please check YES or NO for the OTC medications that are/are not permitted. This list represents the only OTC medication that will be stocked in the health lodge. If other medication is required it must be supplied from home. (see SECTION 2 for those instructions)

Robitussin (plain) <input type="checkbox"/> YES <input type="checkbox"/> NO	Sudafed <input type="checkbox"/> YES <input type="checkbox"/> NO	Ibuprofen (Motrin, Advil) <input type="checkbox"/> YES <input type="checkbox"/> NO
Tylenol <input type="checkbox"/> YES <input type="checkbox"/> NO	Milk of Magnesia <input type="checkbox"/> YES <input type="checkbox"/> NO	Tums Tablets <input type="checkbox"/> YES <input type="checkbox"/> NO
Benadryl <input type="checkbox"/> YES <input type="checkbox"/> NO	Hydrocortisone Cream 1% <input type="checkbox"/> YES <input type="checkbox"/> NO	Polysporin Ointment <input type="checkbox"/> YES <input type="checkbox"/> NO

I give permission for the above Scout to receive the noted over the counter medications as needed.  
Signature: \_\_\_\_\_ Relationship: \_\_\_\_\_ Date: \_\_\_\_\_

## SECTION 2 – MEDICATIONS BROUGHT FROM HOME

- Fill out this section if you bring ANY medications from home (prescription or over-the-counter) - one (1) medication per box; use additional forms as necessary.
- ALL medications brought from home must be in the original container, labeled with the Scout/Scouter's name, drug name, and dosage/directions.
- Place medications in a zipper-lock plastic bag labeled with the Scout/Scouter's name, unit number, and dates of camp stay.
- ALL medications (for Scouts & Scouters) must be turned into the Camp Health Lodge for storage except for: **EPIPENS, RESCUE INHALERS, ANGINA MEDICATIONS, and INSULIN.** Complete this section for all emergency medications as well and turn this form in to the Camp Health Lodge.

Medication Name/Strength		FOR HEALTH STAFF USE ONLY							
		Time	S	M	T	W	T	F	S
Dosage (how many & when)									
Quantity sent to camp									
Side Effects/Special Handling/Instructions									

Medication Name/Strength		FOR HEALTH STAFF USE ONLY							
		Time	S	M	T	W	T	F	S
Dosage (how many & when)									
Quantity sent to camp									
Side Effects/Special Handling/Instructions									

Medication Name/Strength		FOR HEALTH STAFF USE ONLY							
		Time	S	M	T	W	T	F	S
Dosage (how many & when)									
Quantity sent to camp									
Side Effects/Special Handling/Instructions									

In accordance with the BSA National Camp Standards, all medications brought from home must be stored in the Camp Health Lodge (except for EPIPENS, RESCUE INHALERS, ANGINA MEDICATIONS, & INSULIN). However, the Camp, its Staff, and the Baltimore Area Council assume no responsibility for administering medications from home. Any youth campers requiring injectable medications should be able to administer these medications themselves or have an adult leader/parent/guardian available that would be able to administer these medications for them.

I give permission for the above Scout/Scouter to receive from storage and to take the above noted medications brought from home, as directed and as listed above.

Signature: \_\_\_\_\_ Relationship: \_\_\_\_\_ Date: \_\_\_\_\_

Signature/Initials Health Officer: \_\_\_\_\_ Date: \_\_\_\_\_

WHITE COPY (Health Lodge/First Aid Log) • YELLOW COPY (Return to parent upon camp departure) • GREEN COPY (Unit Leader)





This form may be used for ADULT CAMPERS (AGE 18 AND OLDER).  
**MEDICATION STORAGE RELEASE RECORD**

Dates of Camp: \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_ Camp: \_\_\_\_\_ Site: \_\_\_\_\_

Scouter Last Name		Scouter First Name	
Unit Type	Unit Number	Date of Birth	

Camp policy provides that, unless specifically authorized by the Camp Health Officer, all medications must be stored at the Health Lodge. This form may be used to authorize adult Scouters (18 years and older) to keep their personal medications (prescription and "over the counter") with them during camp provided they accept the responsibilities for storing them securely and affirm that they have been informed of the risks of storing them outside the Health Lodge. It also serves as a hold harmless agreement releasing the Council from any liability associated with a Scouter's decision to store personal medications in a location other than the Health Lodge.

*Please read and initial each line.*

**INITIAL**

\_\_\_\_\_ I certify that I am age 18 years or older.

\_\_\_\_\_ I certify that all of the medications (prescription and "over the counter") that I am bringing to camp are listed in Part A of my Annual Health and Medical Record.

\_\_\_\_\_ I understand that storage of my medications (both prescription and "over the counter") *outside* of the camp Health Lodge carries the following risks:

- Destruction or alteration of medication efficacy by natural elements (temperature, moisture, light)
- Loss
- Theft
- Potential for abuse, through loss or theft, of my medications by those for whom they are not intended

\_\_\_\_\_ I voluntarily choose to store my own medications outside the Health Lodge and in doing so I agree to the following:

- Except for EPIPENS, Rescue Inhalers, Angina medications, and Insulin, which may be kept with me secured and in my direct custody at all times, I will keep all other medications of mine in a locked container in my campsite at all times, except for when I have direct custody and oversight of the container while accessing and taking my medications.
- I certify that I am the only person other than the Camp Health Officer with a key or combination to the locked container.
- I will immediately inform the Health Officer and the Camp Director in the event of loss or theft of the container or any of its contents.
- I release the Boy Scouts of America, the Baltimore Area Council, the activity coordinators, and all employees, volunteers, related parties, or other organizations associated with my camping experience from any and all claims or liability arising out of, or associated with, my storage of my medications in a location other than the Health Lodge.

\_\_\_\_\_ I am aware, that at any time, I may change my mind and cancel this record. To do so, I must:

- Return my copy of this form to the Health Lodge and sign the cancellation portion of it,
- Bring all of my medications to the Health Lodge, and
- Complete a Baltimore Area Council "Drug Administration Record"

I have read and understand all of the above and will abide by the practices I have affirmed above.			
Signature	Date	Signature/Health Officer	Date

<b>FOR CANCELLATION OF REQUEST</b>			
• I have changed my mind and would like to cancel this request. I certify that, except for EpiPens, Rescue Inhalers, Angina medications, and Insulin, which may be kept with me secured and in my direct custody at all times, all other medications of mine (prescription and "over the counter") are now in storage at the Health Lodge, where they will remain for the rest of my time at camp.			
• I acknowledge that I will now have access to my medications only in accordance with the camp's normal policies and practices.			
Signature	Date	Signature/Health Officer	Date

WHITE COPY (Health Lodge/First Aid Log) • BOTTOM COPY (Scouter)





## VI. Broad Creek Service Award

The Broad Creek Service Award exists to recognize adult leaders for exceptional service to Broad Creek Memorial Scout Reservation.

Initials	Activity
	Complete at least 10 hours of service approved by the Rangers

Ranger signature: \_\_\_\_\_

**This score sheet must be turned into RHQ by 5pm on Friday**





# SHOOTING SPORTS

## Program Participation And Hold Harmless Agreement

Participant's Printed Name:	Council & Unit:	Arrival Date:
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The program facilities offered by the Baltimore Area Council, Boy Scouts of America at Broad Creek Memorial Scout Reservation are designed to provide exciting outdoor opportunities for participants. While safety is of paramount concern in the Scouting program including at Broad Creek, there are risks in recreational activities which cannot be eliminated. Participants and parents must understand and acknowledge those risks and their responsibilities in establishing a safe program environment.

In initialing under each activity below, I understand that participation in the activity involves a certain degree of risk. I have carefully considered the risk involved and have given consent for my child to participate in the activity. I understand that participation in the activity is entirely voluntary and requires participants to abide by the rules and standards of conduct. I release the Boy Scouts of America, the local council, the activity coordinators, and all employees, volunteers, related parties, or other organizations associated with the activity from all claims or liability arising out of this participation.

**For safety, my child and I agree that he/she will do the following or he/she will be removed from the program.** I understand that any additional cost associated with participation in these programs will not be refunded if my child is removed for not following the rules below.

1. Complete a range safety briefing.
2. Always wear all safety gear while on the range.
3. Follow all the safety rules provided in the briefing.
4. Follow the instructions of the Range Safety Officer(s), rifle, pistol, shotgun, and/or archery instructor(s).
5. Do not handle the bow or firearms until instructed to do so by the instructor(s).

### Archery

Broad Creek will be offering instructional and open shoot static archery programs. In these programs, Scouts will handle nocking arrows, drawing the bow, and releasing to shoot at a static target under the supervision of a USA Archery Level I Certified Instructor.

I, the undersigned, verify that my child has my permission to participate in static archery.

Initial \_\_\_\_\_

### Rifle Shooting

Broad Creek will be offering instructional and open shoot rifle programs. In these programs, Scouts will handle a .22 rifle, load the rounds, and shoot at targets under the supervision of an NRA Rifle Instructor.

I, the undersigned, verify that my child has my permission to participate in rifle shooting.

Initial \_\_\_\_\_





### *Shotgun Shooting*

Broad Creek will be offering instructional and open shoot shotgun programs. In these programs, Scouts will handle a 12-gauge or 20-gauge shotgun and shoot at moving trap targets under the supervision of an NRA Shotgun Instructor.

I, the undersigned, verify that my child has my permission to participate in shotgun shooting.

Initial \_\_\_\_\_

### *Sporting Arrows*

Broad Creek may be offering sporting arrows as an advanced archery program. In this program, Scouts will handle a bow and shoot at moving disk targets shot through the air on a range, under the supervision of a USA Archery Level I Certified Instructor.

I, the undersigned, verify that my child has my permission to participate in sporting arrows.

Initial \_\_\_\_\_

### *Cowboy Action Shooting*

Broad Creek will be conducting a Scout Cowboy Action Shooting program. In this program, Scouts will shoot a rifle, pistol, and shotgun under the supervision of an NRA Range Safety Officer and NRA certified instructors. Participants must be 14 years of age, or 13 and completed the eighth grade, as of the start of the class and will be in full compliance with all local, state, and federal guidelines, including age restrictions and original equipment manufacturer standards.

I, the undersigned, verify that my child is 14 years of age, or 13 having completed the 8<sup>th</sup> grade, and has my permission to participate in Cowboy Action Shooting.

Initial \_\_\_\_\_

Participant signature _____	Date: _____
Parent/guardian signature _____	Date: _____
Parent/guardian printed name _____	Date: _____
Home phone _____	Cell phone _____
Email address _____	





## Broad Creek Code Of Conduct

### Broad Creek is a special place for Scouts... ALL Scouts

Broad Creek Memorial Scout Reservation welcomes Scouts from across the world and from different ethnicities, races, religions, genders, and backgrounds.

ALL SCOUTS that live according to Broad Creek's Code of Conduct are welcome here at Broad Creek.

Broad Creek Scouts are the BEST SCOUTS and commit themselves to be:

- Scouts with honor that do their best to live up to the Scout Oath, Law, Outdoor Code, Slogan and Motto
- Trustworthy: Respect the privacy of other Scouts and adults in bathrooms, showers, tents and cabins/Adirondacks
- Courteous: Treat others with respect. Sexual comments, sexual activity, flirting, or ogling (staring at others) are inappropriate
- Friendly: Say "Good Morning" each day with a positive attitude. No name-calling, insults, threats or bad-natured teasing
- Clean: No jokes, insults, skits, or songs based on race, religion, ethnicity, gender, or abilities. Keep language clean
- Kind: Be welcoming to new Scouts and build up fellow Scouts
- Brave: Stand up for others. Admit mistakes and apologize when in the wrong.
- Reverent: Reflect on your spirituality and how you treat others. We have a Scout's Own service.

### Broad Creek Scouts Are "Upstanders"!

If you see someone being unkind to someone else, don't be a bystander. Instead, Broad Creek Scouts are "UPSTANDERS". If you see someone being treated unkindly: stop it and don't join in. Speak up in defense of the person and report it to a trusted leader or adult such as your SPL or Scoutmaster.

Behavior that is found to be inconsistent with the Broad Creek Code of Conduct or the values of Scouting, may result in discipline up to and including expulsion from Broad Creek Scout Reservation at the Scout's own expense and could result in revocation of Scouting membership.

SCOUT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

SCOUT'S PRINTED NAME: \_\_\_\_\_ TROOP: \_\_\_\_\_

PARENT'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

